



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Sharpstown International School

MEETING #: 019

LOCATION: Sharpstown International School Library

DATE / TIME: September 6, 2016 3:30pm

ATTENDEES: (those marked with a check were present)

	Thuy Le-Thai	Principal
	Robbin Green	Teacher
	Ashley Bailey	Teacher
✓	Katherine Olger	SIS
	L. Alfonso D.	PTO
✓	Spencer Wingate	RGCI
✓	Joshua Brown	Teacher
	Gerardo Mendoza	Teacher
	Junrui Garcia	Teacher
	Tiffany Sevier	Teacher
	Addi Huevo	PTO
✓	Joy Smith	Sp Ed Dept Chair
	Michael Sabouni	Autoarch Architects
	Lina Sabouni	Autoarch Architects

✓	Pam Hubbert	Assistant Principal
	Ida Platt	Dean of Students
	Susana Rodriguez	Teacher
	John V Sigren	Teacher
	Ana Gil-Mendoza	Teacher
✓	Jacqueline Cayton	Dean of Students
	Berlinda Villanueva	Secretary
	Alexes Jennings	PTO
	Miguel Salazar	Autoarch Architects
	Don Thompson	DT Construction
	Stuart McLaughlin	DT Construction
	Jesse Fussell	DT Construction
	Karen Adams	Nurse
✓	Stacey Howard	DT Construction

PURPOSE: The purpose of this meeting was to provide a construction progress update.

AGENDA:

- Construction progress update

DISCUSSION:

1. Progress to date:
 - West Side Courtyard
Completed Work: storm drainage, detention pond, sidewalk, canopy, fencing, cafeteria door, and lighting
Scheduled Work: hydro-mulch and landscaping
 - IT Room Renovation
Completed Work: drywall, electrical and finishes
Scheduled Work: cooling system installation



- Flex Labs (New Addition)
Completed Work: storm drainage, concrete, metal building erection, HVAC ductwork, exterior framing, roof panel installation and exterior sheathing
Scheduled Work: roof panel installation, roof curbs install and HVAC install, electrical, framing, damp proofing, concrete polishing and masonry walls
- Front Vestibule (Renovation)
Completed Work: concrete slab, steel erection, storefront erection and MEP rough-in
Scheduled Work: drywall, curtain wall, millwork, concrete polishing, lighting and ceiling grid
- Entry Lobby Areas/Existing Corridors (Renovation)
Completed Work: plaster, MEP rough-in, stainless steel columns (partial), insulation and fireproofing
Scheduled Work: stainless steel columns, HVAC ductwork, furrdowns, drywall ceilings, acoustical ceilings and storefront installation

WHAT TO EXPECT AT THE NEXT PAT MEETING:

- Construction progress update

NEXT PAT MEETING: Tuesday, December 6, 2016 3:30 pm, Sharpstown International School Library.

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Spencer M. Wingate

Program Manager

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